

PRINCE2 Process Flow Diagram

Corporate or Programme Management

Information to/from External Sources

Directing a Project - DP4

Giving Ad Hoc Direction

Directing a Project - DP1

Authorising Initiation

Directing a Project - DP2

Authorising a Project

Directing a Project - DP3

Authorising a Stage or Exception Plan

Directing a Project - DP5

Confirming Project Closure

Project Start Up Notification

Approved PID

Progress Information

Authorisation to Proceed

PID

Authorisation to Proceed

Next Stage Plan

Authorisation to Proceed

Premature Close

Project Closure Notification
Follow-on Action Recommendations
Post Project Review Plan
Lessons Learned Report
End Project Report

Project Mandate

Project Brief
Risk Log
Project Management Team
Project Approach
Initiation Stage Plan

End Stage Report
Business Case/Risk Log
Next Stage Plan
Project Plan
Management Team Changes

Exception Plan Request
Exception Report
Highlight Report
Requests for Advice
PB Guidance

End Project Report
Ops/Maint. Acceptance
Follow-on Action Recommendations
Customer Acceptance
Lessons Learned Report
Post Project Review Plan
Project Closure Recommendation

Starting up a Project - SU

- SU 1 Appointing an Executive & Project Manager
- SU 2 Designing a Project Management Team
- SU 3 Appointing a Project Management Team
- SU 4 Preparing a Project Brief
- SU 5 Defining a Project Approach
- SU 6 Planning an Initiation Stage

Initiating a Project - IP

- IP 1 Planning Quality
- IP 2 Planning a Project
- IP 3 Refining the Business Case & Risks
- IP 4 Setting up Project Controls
- IP 5 Setting up Project Files
- IP 6 Assembling a PID

Controlling a Stage - CS

- CS 1 Authorising Work Package
- CS 2 Assessing Progress
- CS 3 Capturing Project Issues
- CS 4 Examining Project Issues
- CS 5 Reviewing Stage Status
- CS 6 Reporting Highlights
- CS 7 Taking Corrective Action
- CS 8 Escalating Project Issues
- CS 9 Receiving Completed Work Package

Closing a Project - CP

- CP 1 Decommissioning a Project
- CP 2 Identifying Follow-on Actions
- CP 3 Evaluating a Project

Planning - PL

- PL 1 Designing a Plan
- PL 2 Defining & Analysing Products
- PL 3 Identifying Activities & Dependencies
- PL 4 Estimating
- PL 5 Scheduling
- PL 6 Analysing Risks
- PL 7 Completing a Plan

Managing Product Delivery - MP

- MP 1 Accepting a Work Package
- MP 2 Executing a Work Package
- MP 3 Delivering a Work Package

Agreed Work Packages
Project Issues
Team Plans
Quality Log
Checkpoint Reports
Completed Work Packages



Benchmark
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Responsibilities

- Project Board
- Project Manager
- Team Manager

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